

**ADDISON COUNTY EMERGENCY PLANNING COMMITTEE
& LOCAL CITIZEN'S CORPS COUNCIL**
April 29, 2015, 5pm • New Haven, VT

Presentation

Tim Bouton: Notes on Event Reporting and LEOPs: Reports are collected by DEMHS throughout the event and especially in the aftermath. Reporting will be either directly to the SEOC or ACRPC (Tim), or Tim will be contacting the Point(s) of Contact as listed in the Local Emergency Operations Plan. To that end, we should be aware that only those persons listed as the three contacts, on page 1, will be the ones who are expected to have information and be able to report on roads, damages, injuries, shelters. Calls for this information may come from the ACRPC (Tim), VAOT, or DEMHS. Information is needed throughout the affected area as responses routinely differ from place-to-place within an area. Persons not listed as one of the three (e.g.: Clerk, Treasurer, SB Secretary, etc) will not be called. Hence the importance of three separate individuals and three unique phone numbers, and the importance of keeping them all “in the loop.” If one cannot be reached the others will be tried, in order. Also, be sure 406 mitigation is requested when under a Federal Declaration.

Local Emergency Planning Committee Meeting:

1. **Call to Order:** Erik. 1751
2. **March Minutes**—Motion by Lynne, 2nd by Tom S, to approve. *Motion passed.*
3. **Treasurer's Report** – Motion to accept as presented by Lynne 2nd by Sue H. *Motion passed*
 - CERT: Heads-Up—A planned training for September will draw on the budget.
 - Reimbursements: Tim for \$52.31 for meeting food. Motion by Tom H, 2nd by Bob A, to approve and pay expenses. *Motion passed.*
 - Draft Budget—To be voted on at the Annual Meeting
 - CERT Equipment—Equipment stored with Kate suffered damage when her basement flooded. Erik and Tim helped sort salvageable items. Things (primarily clothing) in need of cleaning will be taken to Desabrais, then stored in the CERT trailer. Robin will take the electronics.
4. **Vigilant Guard**—An exercise to be held July 27 to August 2, 2016. Little interest in participating has been indicated locally, although Porter, 211, and possibly Middlebury College, plan to take part as Agencies. The RPC is willing to stand up an EOC as a county participant.
5. **DEMHS Report**—Terry reviewed the latest report for LEPCs.
6. **Speaker(s) for Annual Meeting**—Several leads offered, most enticing was head of operations at the Pentagon on 911. Tim will pursue.
7. **Other business**—Request for ICS402 for new SB members post March elections.

Adjourn: Motion by Tom S, Seconded by Bob A, to adjourn. *Motion passed.* 1818

Respectfully submitted,
Robin Conway, Secretary

Upcoming Events:

Next LEPC Meeting: 5/27, 5pm VSP New Haven

- Active Shooter Training—August 13 & 14, Bristol at Mt Abe; contact Kevin Gibb, Bristol PD
- Local EOP's signed and delivered date: 5/1
- HazMat Tabletop, June 13 Agrimark, Porter, responders.

Meeting Attendees:

Erik Eriksen—EMD Ripton

Jeff Payne—Porter EM Coord.

Terry Picard—DEMHS

Tom Hanley—Chief, Middlebury PD

Sue Hommel—VDH

Bob Arnebold—Orwell EMD

Tom Scanlon—Salisbury EMD

Robin Conway—EMD Shoreham;
Amateur Radio Coord.

Melody Perkins—Middlebury College

Lynne Klamm—Field Dir., AHS

Ray Lalumiere—Leicester EMD

Kristy Oxholm—VGS

Sue Ann Arnebold—Orwell Town Clerk

Tim Bouton—ACRPC

Kevin Gibbs—Chief, Bristol PD

Michael Manley—Barracks Commander,
Lt, VSP