

ADDISON COUNTY, LEPC DISTRICT 8
Emergency Planning Committee/Citizen Corp.
August 27, 2014 • 5:00–6:10 pm
VSP Barracks • New Haven, VT

I. Presentation—Our speaker was unable to be here.

II. Citizen Corp Meeting

1. Called to order by Matt at 5:05pm

2. Current Business

- Robin reported that Chittenden CERT has requested use of the LEPC radios for an event at the end of September ("Burlington Open Streets"). Group agreed to the loan, but wants to be sure there is a sign-out/sign-in sheet with serial numbers and names of CERT members using each radio, no programming changes, a you-break-it/you-fix-it clause and a checklist of items loaned and returned.

3. Meeting adjourned—Erik *MOVED*, Bob *SECONDED* to adjourn at 5:10 pm

III. ACEPC meeting called to order by Matt at 5:06 pm

1. Introductions made

2. Minutes—Sue Ann *MOVED*, Sue H. *SECONDED* to accept the **July Minutes**. with correction. *Motion passed.*

3. Treasurer's Report—[Kate]

- Tom S. *MOVED*, Erik *SECONDED*, to accept the Treasurer's Report as presented. We remain solvent. *Motion passed.*

- **Current bills**—Tim presented receipts for today's meeting refreshments, and Kate requested authorization to reimburse Robin for the ACLEPC.org domain name, to pay the Addison Independent bill for the ad in the Fire Fighter insert. Tom H. *MOVED*, Bob. *SECONDED*, to pay current bills as noted. *Motion passed*

4. SERC—[Tim] Tier II submissions for this year have been completed; a Tier II workshop is being considered for next year. *Kate Hammond* noted that the SERC training sub-committee is looking for input on training ideas for 2016; a new guidance has been produced for '16 outlining what can/can not be considered; next SERC meeting is in November, they would like feedback (also from Fire districts as well as LEPCs) by then.

5. HMEP 2014 Survey—[Tim]..Fifty-five surveys went out to county Police Departments, Fire Departments, Highway Departments—twenty-five were returned: 3 of 4 PDs, 7 FD, 3 EMS and a smattering of others. HazMat training, at some level, will be held in Addison County.

6. HMEP 2015 Grants—The 2015 Scope of Work possibilities had been distributed earlier; at its last Executive Meeting, ACEPC Execs voted to recommend ACEPC seek a grant for the A-2 Scope of Work: *Local Emergency Planning Committee Plan Review and Exercise*, to include site visit and tabletop exercise at he RPC. Tom H. *MOVED*, Tom S. *SECONDED*, to approve the recommend Scope of Work (A-2) and to authorize Tim to proceed with the grant application. *Motion passed.*

7. DEMHS—[Kate Hammond] The September LEPC Report included: Notes on the HMEP Program; CERT Updates; Public Assistance re the recent flooding in Windsor and Windham Counties; ERAF Funding (many towns will be unable to to take advantage of the highest reimbursement rate as they will not have completed HazMat Plans in place because of on-again/off-again funding for assistance in developing the plans); Towns may check their ERAF compliance/match status at <http://floodready.vermont.gov>; DEMHS

training courses.

8. Other Business—

- Kristy clarified several issues related to the tools to be supplied to local Fire Departments: regarding meters: Sensit Gold II meters will be supplied, training on use and calibration will be done by the manufacturer, repairs will be paid for by VGS for life of the unit, replacement of the methane sensor (2-yr life-expectancy) paid for by VGS; meter replacement (8–10-year life expectancy) is the responsibility of the organization possessing it; training to be provided as areas come on-line. Non-sparking tool will be supplied at 1 per vehicle; replacement done at department's expense.
- Kate G. noted that attendees of the Emergency Preparedness Conference at the Lake Morey Resort (ACEPC members, EMDs and their committee members) may apply for round-trip milage reimbursement and reimbursement for one night's lodging. In return, ACEPC expects a short report on sessions attended.

9. Upcoming Events—for more info contact Tim

- Shelter Fundamentals (Red Cross)—September 11, Shoreham Town Office, 5:30–9:30,
- Exec Board—September 17, ACRPC
- Annual VT Emergency Preparedness Conf—September 18, 7:30–5:30, Fairlee
- State THIRA Workshop—September 19, Fairlee
- Next LEPC Meeting—September 24, VSP Barracks, New Haven, 5:00
- Local EMD Training, Level I—September 30, ACRPC, Middlebury, 6–9:00 pm

Remember: check <http://vem.vermont.gov/events> for training opportunities.

Motion to adjourn made by Mike, **SECONDED** by Erik, at 6:10. *Motion passed.*

Respectfully submitted,

Robin Conway
ACEPC Secretary

ACEPC Attendees:

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| Sue Hommel, VDH | Henry Mapes, Agrimark |
| Tom Hanley, MPD Chief, Midd EMD | Matt Fraley, ACEPS Chair, Panton EMD, Vergennes FD |
| Tim Bouton, ACRPC | Luci Torrey, Porter Hospital |
| Mike Manley, VSP New Haven | Erik Eriksen, ACEPC Vice-chair, Ripton FD, EMD |
| Kate Gieges, ACEPC Treasurer, Cornwall EMD | Bob Arnebold, Orwell EMD, FD |
| SueAnn Arnebold, Orwell Town Clerk | Tom Scanlon, Salisbury EMD |
| Don Patch, VSP | Kristy Oxholm, VGS |
| Kate Hammond, DEMHS | Robin Conway, ACEPC Sec., Shoreham EMD,
VT ARRL Amateur Radio Emergency Service Coord. |