

**ADDISON COUNTY EMERGENCY PLANNING COMMITTEE
& LOCAL CITIZEN'S CORPS COUNCIL
August 26, 2015, 5pm • New Haven, VT**

Presentation

Tim Bouton/ Kate Gieges: AAR and Implementation Plan from the Agrimarc TTX:

Both felt the exercise went very well, and was well attended by the necessary groups. Kate produced a multi-page Implementation Plan which we reviewed. It appears that—among other things—Agrimark employees had an opportunity to review the plant emergency plans, something few had ever seen or were even aware of. In fact, the plans in the lock-box were written 10 to 15 years ago, and for a different plant. This accounted for several points on the After Action Review and the Implementation Plan. Another issue arising was confusion as to who does what, when. Middlebury Fire's plan called for stepping aside in favor of letting the State Haz Mat Team handle such incidents—but they don't. Another Implementation Plan point of action. In similar fashion, the Review and Plan noted issue found, suggested various remedies, and assigned responsibility for solutions to key players in attendance—Porter, MMRS, MFD, Agrimark, LEPC, etc. Kate will provide additional follow-ups as the year progresses.

Local Emergency Planning Committee Meeting:

1. **Call to Order:** Matt @ 1730
2. **June Minutes**—(no July meeting) Motion by Erik, 2nd by Tim, to approve as presented. *Motion passed.* Tom S abstained as he was not present at the June meeting.
3. **Treasurer's Report** – Motion to accept as presented by Lynne 2nd by Sue H. *Motion passed*
 - Annual Dinner—Checks to Rosie's and for an honorarium & mileage to Thuman—\$1280.00. Motion by Tim 2nd by Erik, to approve the expenses. *Motion passed.*
 - Reimbursements & Current Bills: Tim for \$67.00 for meeting food, \$175 to the *Independent* for the ad in the Rescue Special insert, Robin for web-hosting (2 yrs \$160) and domain registration (1 yr \$20) approximately \$180 (bill to be emailed to Kate).—Motion by Tom S, 2nd by Erik, to approve and pay current bills and reimbursements due, and to pay bills arriving and payable prior to next meeting. *Motion passed.*
4. **Ads for Preparedness Month**—Review of 4 ads to run each Thursday in September. All are 2 column x 3 inch ads for \$47.95 (after camera-ready discount and non-profit rate applied). Any changes should go to Robin by Friday morning
5. **Proposed ByLaw Amendments**—Several small wording changes and a substantive change to the membership section. The intent is to clarify the definition of “member” as being attached to an individual regardless of whether or not that person is a representative of a group/organization/business or an individual member. The Execs feel that the voting privilege should be vested in the individual, and that when that individual is replaced by another from that group, the 5-meeting wait period begins again. This way, any person called upon to vote will have a better understanding of what the circumstances are surrounding the issue being voted and how the vote may impact the group he/she represents. The DRAFT Amendments were handed out; there will be discussion at the September meeting, and a vote at the October meeting (barring substantive changes/objections).
6. **SERC**—[Tim] Having attended the SERC meeting Wednesday morning, Tim imparted the following nuggets:

- Chris Herrick has been promoted to the Directorship of DEHMS, his replacement as HazMat head has not yet been determined.
- About 30% of the required TIER II reports have been submitted.
 - LEPCs must increase/improve efforts to get those who should be reporting to do so
 - LEPCs will be held semi-accountable for compliance
- Funding formerly used to pay for exercise will now be used to fund traffic studies
- The SERC is amending its bylaws, there is movement toward improving liability and other protective coverages for volunteers.

7. **DEMHS—[Josh]** Only 18% of LEOPs remain out, so compliance is improving. Josh noted that there will be many exercises coming up as a lead-up to the 2016 Vigilant Guard exercise.

8. **Other business—**

- VT ALERT—There is an Intro to the VT ALERT system scheduled for September 29 at the Regional Planning offices on Seminary Street. If towns wish to be allowed to use the system for notifying their residents of emergency events, they must make a formal adoption of the system and appoint specific "Notifiers." It is hoped that towns will send SB members, and other officials to the meeting to learn more.
- Tom S and Beth mentioned the excellence of the program Sue Hommel orchestrated in Rutland recently.
- Tom S also noted that Salisbury recently hosted the Red Cross Shelter Initiative Training and is awaiting delivery of the cots and supplies.

Adjourn: Motion by Tom S, Seconded by Erik, to adjourn. *Motion passed.* 1820

Respectfully submitted,
Robin Conway, Secretary

Upcoming Events:

- Small Business Continuity Planning—9/10, 9:00am-2:00pm, Randolph
REG Deadline 9/4
- Annual TIER II submissions public review—9/23, 5pm ACRPC
- HSEEP Training: 9/14-15, Rutland
- ICS 200: 9/21, 28; 10/12, 19, 6:00-9:00pm, Vergennes
- • VT LERT Intro—9/29, ACRPC
- • Next LEPC Meeting: 9/30, 5pm VSP New Haven
- • HSEEP Advanced Controller—10/7, 8, 9 Newport
- Emergency Services Conference—10/19, 20, 21 Newport.

Meeting Attendees:

Erik Eriksen—EMD Ripton	Jen Kazmierczak—Middlebury College
Tim Bouton—ACRPC	Matt Fraley—EMD Pantton, VVFD
Tom Scanlon—Salisbury EMD	Kevin Gibbs—Chief, Bristol PD
Beth Diemand—211	Kate Gieges—EMD Cornwall
Josh Cox—DEMHS	Robin Conway—EMD Shoreham;
Michael Manley—Barracks Commander, Lt, VSP	Amateur Radio Coord.