

**Addison County LEPC, District 8
May 30, 2007 • 5:06–6:20pm
Public Service Bldg/VSP • New Haven, VT**

Meeting called to order at 5:06 pm

Announcements—(Tim) Schools within the Addison Supervisory Unions have been advised that they are expected to work with their local Emergency Planning Committees vis a vis their in-school emergency plans.

1. TableTop—School Crisis: What If/How To Handle a situation at your local school involving an unraveling domestic situation with a child in the middle and an irate parent's imminent arrival.

2. Secretary's Report—(Robin) Minutes sent via email. Bob A. Moved to accept Minutes as written, Beth D. Seconded. Motion Passed.

Treasurer's Report—(Andrea O.) We're in good shape, outstanding/ongoing issue(s) with VEM still await resolution.

Charlie MOVED that LEPC reimburse Tim for food expenses for our meetings. Bill SECONDED. Motion passed.

3. Financials/CERT—(Tim) VEM is looking to finalize currently allocated CERT equipment. This is essentially a non-issue as AC-LEPC had taken an inventory earlier in the year and the CERT items stored with Lucky & Louise. There remains the issue of a previous overpayment reimbursement (from LEPC to VEM) that VEM is still trying to sort out; resolution of that is expected any time. The Middlebury Police Dept has agreed to become the CERT fiscal agent re grant funds and VEM has taken over the procurement and distribution of CERT equipment throughout the state, removing that process from local responsibility. The issue of to which agency CERT actions/activities are accountable remains unclear.

4. Financials/LEPC allotment—(Matt) The AC RPC does not want to take on responsibility of being the LEPC Fiscal Agent; they are willing to handle our bookkeeping, however. Two options are presented for consideration: (1) join with other LEPC's to form a statewide organization, incorporate as a non-profit, and be able to serve as fiscal agent for all member-groups; (2) turn all financial issues back over to the SERC (State Emergency Response Commission), have them provide us with a budget and monies to fund it.

5. New Planning Initiatives

—*School Crisis Team Grant*—(Peter) The grant is a state-wide grant going to the Chittenden East district (via Steve Erly) which will act in a strawman capacity. The funds will go out to cover the costs of consultants hired to work with the schools to develop and run exercises related to their disaster/emergency plans.

—*Pandemic*—(Tim) RPC's are to receive more funding for the second phase of their pandemic planning/preparedness project. The last such project was the COOP/COG effort. Part of Pandemic Planning II will be to focus on identifying potential regional shelters and ensuring that any necessary MOU's or other paperwork is adopted, signed, and in place.

The legislature has amended *Title 20 § 181: Statement of Policy*, replacing the word "attack" with "catastrophic incident" and thus altering the mandate that government officials at all levels, from state to local, have emergency interim successors designated in event of an attack. According to the new definition, the covered situations are broadened to include "...any natural or manmade incident including an incident of terrorism or a pandemic, which results in extraordinary levels of mass casualties, damage, or disruption severely affecting the population, infrastructure, environment, economy, or any governmental entity." [*§182 Definitions (4)*].

—*DisasterLAN Support*—(Tim, Peter) The site is ready to roll-out; first area to receive training will likely be the area around VT Yankee, with the entire deployment in full-force by October. Handouts included a flow chart of the expected training process. Jessica H. will try to attend the next meeting (June) for a demo of the DisasterLAN program

6. Home Emergency Planning Kits—(Jessica J.) Jessica handed out written proposal for the kits she and CVOEO are seeking funding for. She also brought in a sample kit stored in a 4-gallon bucket; the kit had been put together for under \$50. She will continue to seek funding from other venues and bring the proposal back to the LEPC group once our financials are settled. The kit was passed around and met with general approval.

7. CERT Deployment—Attached to the agenda were letters from Tom Hanley, Middlebury PD Chief, expressing appreciation for CERT's assistance at the Middlebury graduation, providing traffic management and extra security coverage for Bill Clinton's visit.

8. Public Service Building Open House—(Tom N.) A tentative date of August 25 is set for the public service open house, tentative time: 10AM to 7PM.

9. Other Business—

—Andrea MOTIONED that the LEPC establish a Publicity Committee, given our need to “get the word out.” Pip SECONDED. After short discussion, Jessica Jackson agreed to chair, Beth, Robin, and PIP volunteered to assist, and the motion was PASSED.

—Several towns in Addison County still have not submitted the HSU NIMS survey originally sent out last September. Overall, the County's compliance is good.

—HSU is hoping to hear in July what the State's allocation will be for the next round of funding. They are hoping for around \$6 million.

—Peter noted that 7 Vermont counties have sought and received a presidential Disaster Declaration making them eligible for disaster funds. In terms of the State, this means that an additional amount of money will be available for mitigation projects around the state, as Vermont receives 15% of the amount distributed through the disaster relief program. Note that eligibility for mitigation grant monies depends on a town having a pre-approved mitigation plan in place by September.

Next Meeting—June 27, 5:00PM at the Public Service Building.

Adjournment—Beth MOVED to adjourn at 6:20; Jessica SECONDED; Motion Passed.

Robin Conway, Secretary

ATTENDEES:

Pip Wales—Weybridge Emergency Management
 Robin Conway—Shoreham EMC; AC-LEPC Secretary
 Andrea Hatch—HSU
 Charlie Huizenga—Monkton EMD
 Susan Ann Arnebold—Orwell Town Clerk
 Bob Arnebold—Orwell EMD
 Craig Bingham—Middlebury Selectboard
 Beth Diamond—VT 211
 Jessica Jackson—VT Dept of Health, Midd.
 Kate Gieges—Cornwall EMD
 Tom Noble—VSP
 Bill Brim—New Haven EMD
 Tim Bouton—AC-LEPC Coordinator ; ACRPC
 Matt Fraley—AC-LEPC Chair; Vergennes Fire
 Andrea Ochs—AC-LEPC Treasurer; Orwell First Response