

Addison County Emergency Planning Committee
MINUTES
April 27, 2016 • VSP • New Haven • 5:00pm

1. **CALL TO ORDER** [Matt]—5:00
2. **ELECTIONS**—Matt called for nominations from the floor; none where forthcoming.
 - The previously prepared slate of nominees was read: *Chair*—Matt Fraley, *Vice-chair*—Erik Eriksen, *Secretary*—Robin Conway, *Treasurer*—Tom Scanlon. Bob A. called for the Secretary to cast one vote for the slate as presented. This was done, the vote was unanimously "yea," and all accepted their positions. Tom H. called for the elections to be closed.
3. **MINUTES**—Sue Ann MOVED to accept the Minutes of March 24 with one correction. Tom H. SECONDED. *Motion passed.*
4. **TREASURER'S REPORT** [Tom S]— (*authorizations listed at end of Minutes*)

Tom H MOVED, Erik SECONDED, that the Treasurer's report be approved as presented, and that the meeting's food expense be reimbursed, and any outstanding bills be paid.. *Motion passed.*

 - **SkyWarn Training**—Tim MOVED, Tom S SECONDED, to rescind the Motion passed in March to allot up to \$100 for Skywarn ads and food, as the presentation was cancelled. *Motion passed.*
 - **Ads**—The Exec Board proposed that the ACEPC begin running a series of ads in the paper as we had done several yeas ago. Some of the previous ads can be reused and new ones created. Any ideas for ad topics are requested, and should be sent to Robin (*rconway@shoreham.net*). The ads would be small and run twice a month. Robin will check on current pricing, but each is estimated at being about \$50. Tom S MOVED, Bob A SECONDED, that the proposed ad schedule and plan be adopted, with 24 ads /year, and a ceiling of \$50 per ad. *Motion passed.*
 - **FY 2017 Budget**—Our fiscal year runs from July 1 through June 30. A proposed budget will be presented, followed by a vote at the next regularly scheduled meeting.
5. **ANNUAL MEETING** [Matt] —Rosie's will once again be the site for our Annual Meeting & Dinner on June 29. All ACEPC members are welcome and may bring a guest as well. The tab will be covered by the ACEPC. Our new Treasurer will need to know, two weeks prior to the event, if you plan on attending and if you will be bringing a guest (i.e. by June 22). The menu will consist of prime rib, a chicken dish, a very good vegetarian lasagna, various side dishes, and desert. A separate RSVP will be emailed before the May meeting.
6. **HAZMAT PLAN** [Tim]—A draft of the Plan was passed around for any immediate corrections. It will be posted to the website as well. Please review what pertains to your area and get any changes back to Tim by 5/20. Dave Attig will provide information regarding Natural Gas. The Plan is scheduled for adoption at the Annual Meeting.

7. **DEMHS** [Ron]—Reminder that town LEOPs are due May, and LEPC rosters are due to Bob Weinert then as well.

8. **OTHER BUSINESS**—Brief discussion about New Haven solar.

Meeting adjourned at 6:00pm.

Upcoming Events:

- Next LEPC meeting: 5/25, VSP
- LEOPs due—May 1
- First Aid—May 24, 6 - 9 pm; at Midd Ambulance; contact Sue Johnson, Cornwall Town Clerk (cornwallvt@shoreham.net, 462-2775) by the Wednesday prior to the class. Registration: \$30 per person per class. or \$55 for both classes.
- ACEPC Annual Dinner Meeting—June 29, Rosie's Restaurant, 5:00pm

For other DEMHS trainings, see: <http://demhs.vermont.gov/calendar>

Authorized Payments, April 27, 2016:

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| 1. to Tim Bouton | Meeting refreshments, April | \$52.41 |
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| 2. Pre-approval: Addison Independent | 24 ads/year | @ \$50 each |
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| 3. _____ | | |

Respectfully submitted,
Robin Conway, Secretary.

4/27/16 • ATTENDEES:

Tom Scanlon—*Treasurer*; EMD Salisbury
 Susan Ann Arnebold—Individual, Orwell
 Tom Hanley— Police Cheif, EMD Middlebury
 Erik Eriksen—*V-Chair*; Fire Dept., EMD Ripton
 Mike Manley—New Haven Barracks Cmdr. VSP
 Tim Bouton—ACRPC
 Dan Lavilette—Red Cross, Northern VT
 Robin Conway—*Secretary*, EMD Shoreham;
 VT Coordinator, ARRL Amateur Radio

Bob Arnebold—Fire Dept., EMD Orwell
 Dave Attig—Vt Gas
 Sue Hommel—Dept. Health
 Ray Lalumiere—EMD Leicester
 Mike Leyden—EP Coord, Porter Medical
 Matt Fraley—*Chair*; Vergennes Fire
 Ron Pentkowski—DEMHS