

**Addison County Emergency Planning Committee/  
Addison County Local Citizen's Corps Council  
Minutes – March 25, 2015, 5pm**

**Presentation**

**Dan Baker, Sarah Woodward, and Annik Paul:** *Vermont Mobile Home Parks, Flood Hazard Assessment*. Dan, Sarah and Annik represent a collaboration between UVM and CVOEO. Following Tropical Storm Irene, there was considerable concern about the susceptibility of mobile home parks to flooding. Many of these parks are located on floodplains, the most level property that could be found. The presenters explained what the collaboration has developed to assist local emergency managers and mobile home owners in emergency planning. This project represents year one of a two-year follow-up to a three-year USDA Mobile Home Park Disaster Relief Grant. They found that the planning and organization efforts on the part of the studied parks went well. The integration and involvement of Fire/Rescue and Emergency Management not so much. Addison County has 16 parks (definition: Mobile Home Park = 2 or more mobile homes) of which seven have land in flood hazard areas, and three of those have units in flood hazard areas. The presenters asked for LEPC assistance in on-the-ground checking and mapping of the park areas as their info comes primarily from maps. They are able to do some on-foot work, but could use more help locally. It was suggested that summer camps be included, that the study group contact the Fire Chiefs Association(s), State Fire Fighters Assoc., and look into the use of the VT ALERT system.

**Local Emergency Planning Committee Meeting:**

1. Call to Order: Matt. 6:10
2. **February Minutes**—Motion by Tom S, 2<sup>nd</sup> by Erik,, to approve with corrections. *Motion passed.*
3. **Treasurer's Report** – Motion to accept as presented by Lynne 2<sup>nd</sup> by Tom H. *Motion passed*
  - Expenditures/Bills: Tim for DLAN training refreshments (\$74.64)
  - Reimbursements: Tim for \$68.48 for meeting foodMotion by Tom H, 2<sup>nd</sup> by Bob A,. to approve and pay above expenses. *Motion passed.*
  - Procurement Policy—Motion by Tom S, 2<sup>nd</sup> by Lynne, to approve as amended. *Motion passed.*
4. **DEMHS Report** – Josh reported that the DEMHS monthly report was not out yet but would be forwarded out by Tim as soon as it comes out.
5. **Other business**
  - Looking for thoughts on location &/or presentation for June's Annual Meeting. Contact Tim.
  - Budget planning for fiscal year 2016. Budget will be available in April, vote in June
  - DEMHS Conference—3-day conference in Jay, mid or late September
  - Sue H noted that there is funding for an MRC in Addison County, so far there are two folks interested.
6. **Adjourn** :6:30

Respectfully submitted,  
Robin Conway, Secretary

## Upcoming Events:

- Next LEPC Meeting: 4/29, 5pm VSP New Haven
- HSEEP training March, June, etc.—various dates and locations
- Local EOP's signed and delivered date: 5/1
- HazMat Tabletop, June 13 Agrimark, Porter, responders.

### Meeting Attendees:

Erik Eriksen—EMD Ripton  
Jeff Payne—Porter EM Coord.  
Josh Cox—DEMHS  
Tom Hanley—Chief, MPDe  
Sue Hommel —VDH  
Bob Arnebold—Orwell EMD  
Tom Scanlon—Salisbury EMD  
  
Annik Paul—CVOEO  
Dan Baker—UVM

Matt Fraley—Panton EMD, Vergennes Fire  
Lynne Klamm—Field Dir., AHS  
Kate Gieges—Cornwall EMD  
Tom Corbin—Middlebury College  
Sue Ann Arnebold—Orwell Town Clerk  
Tim Bouton—ACRPC  
Robin Conway—EMD Shoreham;  
Amateur Radio Coord.  
Sarah Woodward—CVOEO