

Accepted: January 26, 2011

**Addison County, LEPC District 8  
Emergency Planning Committee/Citizen Corp Program  
December 29, 2010 • 5:00–6:00 pm  
VSP Public Safety Building • New Haven, VT**

**I. Review of Functional Needs Planning training at Lake Morey-**

1. Marie Castano of the Shoreham EM group introduced the topic and did a brief explanation of what was learned. Including a story which related to her direct experiences with functional needs relatives and how two similar incidents had very different outcomes depending on how prepared people were.
2. Tim filled in additional details and gave a series of bullets:
  - EMDs should survey their shelters along with Red Cross and identify functional needs issues such as handicap accessibility, refrigeration for meds
  - Service animals must be allowed into shelters and are identified by their owners. No certification other than that is needed. They may include Parrots, monkeys, dogs, calming animals etc.
  - All messages to the public should be sent in multiple formats. Audio, Visual, appropriate languages for the population, etc.
  - Special needs registries are frowned upon by FEMA because they are always out of date and inaccurate. It is better to plan for all types of needs than to try to identify individual people.
  - Local communities should open warming shelters but leave the overnight shelters to Red Cross to manage in a regional sense where they can provide the needed facilities.
  - People who have caregivers need to expect them to still do their jobs during a disaster unless something else is planned ahead of time.
  - Involve local agencies in the planning process.

**II. Citizen Corps meeting** called to order at 5:20 pm, by Matt

1. **CERT Report**—[Joe J.] Joe announced a CPR class which is scheduled for 1/8 with a storm date of 1/15. CERT has purchased some of the needed supplies for the trailer.
2. **Old/New Business**—[Matt] Kate clarified some of what had been purchased for the trailer. Pete let us know that batteries are now an allowable expense through CERT funding so the LEPC will not need to fund that.

**III. ACEPC meeting** called to order at 5:30 pm, by Matt

1. **Secretary's Report**—Erik MOVED, Charlie SECONDED, to accept the **Minutes of 12/1/10** as presented. Discussion. Pete asked that Karen Crampton's name spelling be corrected. *Motion passed.*
2. **Treasurer's Report**—[Kate] Erik MOVED, Tim SECONDED, to accept the Treasurer's Report as presented. *Motion passed.* Bills for the month: Robin Conway \$85 for lodging, Gregs \$80.59 on account, Tim \$49.76 Joe \$62.36. Beth MOVED, Charlie SECONDED, that the Treasurer pay all current outstanding bills. *Motion passed.*
3. **Discussion of windstorm declaration**—[Tim] Tim clarified the process of a declaration and indicated that Addison County just did not have enough non reimbursable damages. Probably around \$60,000 when we need \$120,000. He stressed the need for people to report in so that the numbers can be tallied. Pete mentioned that the biggest damages were on VT Electric Coop lines and since it is a cooperative, they were eligible. Tim reminded people to keep an eye out for mitigation monies coming from this disaster. 15% of the total becomes available for any community in the state.

4. **AFRI Status**—[Tim] Tim and Kate updated the group on the status of the Ag working group which met in December. They have interviewed 4 farms and are about to do a test of whether the farmers can identify who comes on and off the farm in a given week. The last meeting included a presentation on cow power which is great but it draws many people to learn about it. This increases their biosecurity risks.

5. **Guests**-Sue Hommel brought Flu Posters to pass out.

Pete mentioned that Mike O’Neil from Burlington Fire will be the new director of VEM

There will be a VY drill January 11 & 12

ICS 200 class in Rutland 2/9 & 2/10

6. **Upcoming Events**—for more info contact Tim

- CERT—1/13, Midd PD @ 7:00
- 1/24 LEMD Roundtable 7 pm ACRPC
- LEPC 1/26 5pm VSP New Haven
- ICS 300 Addison Fire Station Feb/Mar
- EPA EPCRA workshop Rutland 2/2

***Motion to adjourn at 6:00. Passed.***

Respectfully submitted,

Tim Bouton

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**ATTENDEES:**

Matt Fraley—ACEPC Chair; VFD; Panton EMD  
 Lt. Gary Genova—VSP, New Haven Barracks Commander  
 Kate Gieges—ACEPC Treas.; Cornwall EM, CERT  
 Erik Eriksen- Ritpton FD and EMD  
 Peter Coffey- VEM  
 Charlie Huizenga – EM Monkton

Marie Castano- Shoreham EM group  
 Beth Diamond—211; ACEPC Vice-Chair  
 Joe Jackson—CERT Director  
 Tim Bouton—RPC, ACEPC Coordinator  
 Capt. Don Patch—PSD-C Coord