

Addison County Emergency Planning Committee, District 8
October 31, 2007 • 5:09–6:39pm
Public Safety Bldg/VSP • New Haven, VT

Meeting called to order at 5:09 pm

- 1. Opening Remarks**—[Tim] Included in the meeting packet is a sample of an ad scheduled to run in the Independent's Thursday edition. The Executive Board voted to take advantage of the timing vis-a-vis the train derailment to focus attention on preparedness planning, in this case the need to be prepared for an evacuation at any time. The ad also is the inaugural for the ACEPC's new website at www.aclepc.org.
- 2. Secretary's Report**—[Robin] Bob A. moved to accept Minutes of 9/26 as sent; Charlie H. Seconded. Discussion brought forth 3 corrections that were needed for the Minutes: PSAP refers to "Public **Safety Answering** Point," Mark Bouvier is from Bristol, and Jon Soter's name is "Jon" not "Don." With these corrections made, Motion to accept as corrected passed
- 3. Treasurer's Report**—[Andrea O.] In Andrea's absence, Tim handed out short financial report showing a balance at 10/31 of \$4,379.28; after food reimbursements to Tim for October (\$67.80), and payment to the LittlePressroom for brochure print costs of \$65. Bob A. moved to reimburse Tim for current food expense (\$68.87) and to accept Treasurer's report SueAnn Seconded. Motion passed.
- 4. PODs (Regional Points of Distribution)**—[Peter Coffey] Peter passed out written materials in support of his PowerPoint presentation on plans to establish regional PODs throughout the State. These locations will be the supply distribution locales for food, water, certain other supplies in a stricken area. Each LEPC needs to find several locations which will serve this purpose—size and access are paramount. Of the three types of PODs defined, Peter is recommending Type IIIs for Vermont; this type would require roughly 45-thousand square feet, with access for 140 vehicles /hr; location should not be too near shelters or other potentially busy traffic areas.
 - *Need:* forklift, labor, law enforcement, a PR/PIO person, communications for workers
 - *Security* will be an issue at night; distribution will only be during daylight hours.
 - *Response*—Peter is seeking response plans (POD Profile) submitted within 3 months of this presentation. A profile form needs to be filled out for each POD, to include: an individual to be Point-of-Contact, type of POD (Type III), physical (911) addresses and backup locations for each allotted POD, Longitude & Latitude of location, layout of traffic plan, identification of available resources, list of what VEM will need to supply.

Discussion: shall ACEPC form a committee, or work this out as a full group? Charlie suggested that we form a smaller committee to report back to the group. ACEPC PODs will serve our LEPC District rather than the entire county, so we need not consider the Hancock area. The group concurred that a smaller group would be more efficient—Charlie, Marty, Craig, Tom H., and a VSP rep, joined by Tim, will be the group. *Noted:* If Red Cross sets up shelters, food & water to supply them may need to be included—they do not bring in all that will be needed, relying on local availability to serve their needs. Annie has an extensive amount of research/resources on food allergy alternative meals which she can supply when the need arises.

- 5. Train Derailment**—It is within the LEPCs' purview to assess disaster plans, how well they worked, what changes need to be implemented to increase workability, and so on. In this light a discussion ensued regarding the success of local emergency plans in dealing with the train derailment of October 22. Overall, things went extremely well, responders did their jobs superbly, and we successfully avoided a real catastrophe. On the flip side—it was, almost universally, the opinion (both within the group and as relayed from third parties) that the single most significant weak point was in the area of communications. Some examples were that many local persons willing, trained, and available to help were not called upon, while at the same time calls for help

were going out to all parts of the State for persons, with those very same capabilities, to come in; many schoolbus drivers felt they were not adequately communicated with on who was to go where; many parents were left in the dark about where the kids were being bussed to. Additionally, it was felt that the NIMS format, although readily available, was not followed, resulting in numerous inefficiencies and confusions—divisions which could have helped were not activated; certain Command Staff positions were left vacant. *[Beth]* Perhaps 211 should be considered as a universal point-of-contact for both responders and the public.

- 6. Hazardous Materials Emergency Planning Grant—***[Tim]* The Executive Board focused on Attachment-A7 (“Shelter In Place Education”) in the “Scope of Work” packet, along with A8 (“HazMat Rapid Response”) as being excellent options for ACEPC to pursue funding for. A7 could possibly dove-tail into Jessica’s bucket project, as well as continuing the ad lead started with the “evacuate” ad just placed. A8 would help with the costs associated with the county hazmat plan rewrite which is due. Shall we approach RPC about applying for this funding on our behalf? Craig moved that Tim approach the RPC about applying for grants for these two projects, on behalf of the ACEPC. Charlie Seconded. Motion passed

Next Meeting—November 28, 5:00PM at the Public Safety Building.

Adjourned—Tom H Moved to adjourn at 6:39; Charlie Seconded. Motion passed.

Robin Conway, Secretary

ATTENDEES:

Robin Conway—ACEPC Secretary , CERT, ARES, Shoreham EM
 Charlie Huizenga—Monkton EM, Fire; CERT
 Jessica Jackson—VT Dept of Health, Midd.
 Margaret Tarmy—VT Dept of Health, Midd.
 Beth Diamond—VT 211
 Craig Bingham—Middlebury Selectboard
 Bud Scully—Lincoln First Response
 Tim Bouton—ACEPC Coordinator; ACRPC; New Haven Fire
 Dave Harrison—Lincoln Fire, EM
 Bob Arnebold—Orwell EM, Fire
 Sue Arnebold—Orwell Town Clerk
 Tom Hanley—Midd. PD
 Pip Wales—Weybridge EM; CERT; ARES
 Annie Wales—Weybridge EM; CERT
 Marty Whittemore—Ripton EM
 Ed Sullivan—Ripton Fire/1st Response; Midd. Coll. ERT
 Peter Coffey—VEM