

Accepted: November 30, 2011

**Addison County, LEPC District 8
Emergency Planning Committee/Citizen Corp Program
October 26, 2011 • 5:00–6:33pm
VSP • New Haven, VT**

I. Citizen Corps meeting called to order by Matt

- 1. General Report**—[Robin, Kate, Charlie] The last CERT meeting was warned to all Addison CERT members as a “Must Attend” gathering—of 23 roster members, 8 attended, 1 was excused, 12 failed to respond. Since TS Irene, four of our more active members have resigned mainly due to what they view as CERT being a pointless waste of their time, and having no further desire to serve as an endless source of traffic directionals. This pointed to the main reason for having a “Mandated” meeting: a discussion of whether or not CERT in this county served any appreciable function and whether or not the group would continue, re-organize, or disband entirely. The following decisions were made:
- The roster will be pruned of non-participatory persons
 - The group will have quarterly rather than monthly meetings
 - Effort will be made to expand capabilities away from those that are unlikely to ever be requested, to those that provide service on a broader, less vehicular-oriented, field of action.
 - Effort also directed to enlisting LEPC/VEM aid toward “advertising” CERT capabilities to potential served agencies
 - Both Tom Hanley and Lt. Genova indicated an interest in and willingness to consider use of CERT in capacities other than merely traffic; Pam Smith offered to assist in producing a Needs Assessment [*Note: an initial version of such a document was hurriedly produced and distributed at VEM’s Conference by Tim and Pam who can report on its debut, at next LEPC meeting*].
 - Discussion ensued on several fronts, including Irene, use of “Operational Period Activations,” setting up protocols to allow immediate activation with follow-up to VEM asap to ensure liability coverage
- Motion to adjourn the CCP portion of the meeting at 6:10. *Motion passed.*

II. ACEPC meeting called to order by Matt

- 1. Secretary’s Report**—Tim MOVED, Sue Ann SECONDED to accept **Minutes of September 28** as printed *Motion passed.*
- 2. Treasurer’s Report**—[Kate] We are moving our banking from the Chittenden to the First National Bank of Middlebury. Federal mileage reimbursement for business is currently set at 55¢/mile. Reimbursement protocols were not clear nor were they properly set out in a recent emailing to members. Discussion resulted in the following:
- REIMBURSEMENT POLICY/PROTOCOL:
 - Group approval required for reimbursements
 - Reimbursements made according to funding available; no guarantees of reimbursement made or implied.
 - Post-ACEPC Meeting Events—Name/date of event, and names of those attending are to be submitted for review at the ACEPC meeting prior to the event. Confirmation of attendance to be provided after event.
 - Short-time Notice of pre-ACEPC Meeting Events—Name/date of reimbursable event, and, names of those who attend must be provided to ACEPC Treasurer *prior to the event*. Confirmation of attendance confirmed after event. Treasurer will bring list to group at next meeting after the event.
 - Tom MOVED, Bob SECONDED, to accept the Treasurer’s Report as presented. *Motion passed.* Erik MOVED, Tim SECONDED, that the Treasurer pay all current outstanding bills. *Motion passed.*

3. Other Business—

- Discussion of meeting dates over holiday period: all meeting dates appear to skirt holidays sufficiently that no date changes are needed.

Upcoming Events—for more info contact Tim

- CERT—1/12/12, Midd PD @ 7:00
- VEM Conference—11/4 & 5, Stowe
- Ag Forum II—11/15, Middlebury
- ICS/EOC Interface Training—11/17 & 29, VSP Barracks, 5:30/6:00–9:00pm
- Next ACEPC mtg—11/30, VSP New Haven 5pm

Motion to adjourn. Passed.

Respectfully submitted,
Robin Conway
ACEPC Secretary

ATTENDEES:

List unavailable

DRAFT