

**Addison County Emergency Planning Committee/
Addison County Local Citizen's Corps Council
Minutes – January 28, 2015, 5pm**

Local Citizen's Corps Council Meeting:

1. State-wide Citizen's Corps Council Report – Erik reported that the council still has not met.
2. Addison County Citizen's Corps program status – Tim is floating the idea of offering a basic CERT program in Addison County to see if there is any interest or new blood.
3. Other: None. Adjourn at 5:11

Local Emergency Planning Committee Meeting:

1. Call to Order: Matt. 5:11
2. Approve November Minutes- Motion by Tom 2nd by Erik passed with one edit: combining Agrimark and Cabot following Henry Mapes name.
3. Treasurer's Report – Motion to accept as written by Tim 2nd by Erik. passed
 - Expenditures/Bills: Tim for November meeting's refreshments
 - Reimbursements: Matt \$89.00 for post office box rent
Tim for \$80.00 for meeting food
4. Procurement Policy: Kate has written a draft procurement policy which was handed out. Tim received word that another LEPC had been flagged during an audit for not having such a policy. Members should review the handout, offer suggested edits and the E-Board will bring the edited policy for official review at the next meeting. Policy will be brought to a vote at the March meeting if all goes well.
5. After Action Review - December Storm/Power Outages:
Tim led an after action review of the December storm and asked all those present to identify what went well and what they would like to improve. Results follow:

The good

- Town survived without major issues
- GMP good at getting information out
- Dial-up works for e-mail and D-Lan
- Generators were tested
- Alternate EOC opened successfully
- No widespread outages at Midd College
- Porter had employees stay over
- Learned where electric lines flow
- Several volunteers came out
- Town quickly contracted work out
- FD conducted welfare checks
- FD opened for heat & showers
- Middlebury shelter opened w/o problem
- Troopers adjusted shifts and OT well
- Responses to info requests were good
- Ice Cream donated following accident
- SEOC partial activation went well
- Good info came from RPCs

Areas for improvement

- need better info on power line locations
- timely info on shelter open/close
- Heat does not work in bldg w/o power
- Electronics damaged from generator power
- 2-1-1 difficult to reach
- 1 road identified that needs improvements
- Ran out of space to put snow
- GMP was rude
- Need radios to give to contractors
- Signs needed to tell residents shelter is open
- Radios needed to give to remote residents
- Cell service poor when land lines failed
- Need radios for road crew
- Need to share info w VTrans sooner
- People need to slow down in bad weather

6. DEMHS Report – Josh handed out LEPC reports and highlighted that Mark Bosma will come and do a PIO training if requested
7. Town Meeting Brainstorm – Tim notified attendees of handouts available and suggested inserts to town reports or handouts at town meeting.
8. Other business
 - Sue reported a new program “Matters of the Heart” to bring heart attack awareness to the public and women especially.
 - VDH has small grants available for small businesses who would start a garden to provide healthy food to employees
 - There are now 2 MRC members in Addison County
 - VERV is now called On-Call Vermont
 - Tom is looking into having the Salisbury school join the Red Cross shelter initiative.
 - Tim will not be able to attend the next SERC meeting 2/18. Either Matt or Kate will attend
 - MREMS has new phone #s
 - Midd College will be having a tabletop exercise on March 20 from 1-5pm put on by Center for Campus Safety. They are inviting 2 representatives from LEPC 8
9. Adjourn :6:15

Minutes submitted by: Tim Bouton

Upcoming Events:

- SEOC/ D-Lan Training 2/3 5-9pm ACRPC Middlebury
- Homeland Security Grant Funding Training – various dates/locations
- State Emergency Response Commission (SERC) mtg. 2/18, Waterbury
- Next LEPC Meeting: 2/25, 5pm VSP New Haven
- HSEEP training March, June, etc. – various dates and locations
- Local EOP’s signed and delivered date: 5/1
- HazMat Tabletop, June 13 Agrimark, Porter, responders.

Meeting Attendees:

Tim Bouton – ACRPC
 Mike Manley – VSP
 Ray Lalumiere – EMD Leicester
 Henry Mapes – Agrimark/Cabot
 Melody Perkins – Midd College
 SueAnn Arnebold – Town Clerk Orwell
 Erik Eriksen – EMD Ripton/FD

Tom Scanlon – EMD Salisbury/PIO Midd
 Josh Cox DEMHS
 Beth Diamond - 2-1-1
 Kate Gieges – EMD Cornwall/ LEPC Treas.
 Sue Hommel – VDH
 Bob Arnebold – EMD Orwell/FD
 Kevin Gibbs – Bristol PD Chief