

Addison County Emergency Planning Committee Agenda—January 27, 2016, 5pm

Presentation:

HazMat Plan Work Session—Tim reviewed the facilities in each town which have sent in TIER II reports, and ran through Addison County, town-by-town, listing those facilities which are thought to be reporting but have yet to do so. Members added likely facilities in their towns and removed those which had ceased to do business.

Local Emergency Planning Committee Meeting:

1. **CALL TO ORDER** (*Eric*)—5:45
2. Approve December Minutes (*Eric*)—Kristy MOVED, Tim SECONDED, that the *November/December 2015 Minutes* be approved as presented. *Motion passed.*
3. **TREASURER’S REPORT** (*Kate*)—Tom S MOVED, Bob A. SECONDED, that the Treasurer’s report be approved as presented. *Motion passed.*
 - **Expenditures/Bills/Reimbursements**—Concurrently, Tom S MOVED, Bob A. SECONDED, that the Treasurer pay any outstanding bills and reimbursements. *Motion passed.*
 - **Audit**—We passed the State Audit with flying colors. Every item was scrutinized including our By-laws, website, etc. No issues were found. The following suggestions were made: list officers on website, adopt the policy as noted below.
4. **POLICY FOR FOOD AND MISCELLANY**—(*Kate*) As mentioned, we have received a suggestion as a result of the Audit, to adopt a food and miscellany policy. Such policy will be presented for a vote at the February meeting. Copy attached or available from Kate [giegges@shoreham.net], Tim [388-3141], or Robin [349-0214, rconway@shoreham.net].
5. **DEMHS REPORT**—(*Ron*) An EPCRA training is to be held in South Burlington on February 2. Application forms may be obtained from Bob Weinert at DEMHS.
6. **OTHER BUSINESS**
 - **March meeting**—The March meeting will be held at UTAS (formerly Goodrich) in Vergennes. Because of their government security requirements, anyone wishing to attend that meeting will need the following—without exception:
 - **Passport or original copy of birth certificate** (stamped by issuing authority, not photo-copied)
 - **Background check** by UTAS
 - **Registration must be by March 16.** Acknowledgment from Matt that you have the necessary documentation and have pre-registered. More details after February meeting.
 - **Recommended:** Steel-toed footwear if you have it.

Upcoming Events:

- Next LEPC meeting: 2/24, VSP New Haven
- Annual Meeting, Election of Officers: 3/30, UTAS, Vergennes
- Debris Mgt. Planning—2/2, 8:–4:30, Mendon; 2/4, 8–4:30, Waterbury
- Planning Section Chief—2/9–12, Pittsford
- *Tentative*: Basic PIO—3/10, 7:00, ACRPC office

For trainings, see: demhs.vermont.gov/calendar

ATTENDEES:

Tom Scanlon—EMD Salisbury
Susan Ann Arnebold—Town Clerk Orwell
Sue Hommel—EP Specialist VDH
Kate Gieges—*Treasurer*; EMD Cornwall
Ray Lalumiere—EMD Leicester
Erik Eriksen—*V-Chair*; Fire Dept., EMD Ripton
Mike Manley—New Haven Barracks Cmdr. VSP
Tim Bouton—ACRPC

Bob Arnebold—Fire Dept., EMD Orwell
Ric Wheeler—CSAC
Kristy Oxholm—Vt Gas
Beth Diamond—VT2-1-1
Ron Pentkowski—DEMHS
Rick Hopkins—Cmdr. Troop C, VSP
Jeff Payne—EP Coord, Porter Medical
Robin Conway—*Secretary*; EMD Shoreham,
Amateur Radio Emcomms