

Addison County LEPC, District 8
January 3, 2007 5:00–5:50pm
Middlebury Police Hdqrtrs • Middlebury • VT

1. Meeting called to order at 5:00 pm

2. Secretary's Report—(Robin) Minutes sent via email 12/19. Bob A. moved to accept as written. Charlie H. Seconded. Passed.

3. Treasurer's Report—(Andrea O.) *ref: Register Report 1-1-06 through 12/31/06*— In Andrea's absence, Matt reviewed the balance sheet report; there is a discrepancy of \$50 between our records and the bank's which we are tracking down. At Dec 31, the balance per our records was \$2,544.01 (bank = \$2594.14). Tim moved to accept Treasurer's report, Bob A. seconded. Passed; Report accepted.

4. Hurricane Tabletop—(Tim) *ref: Attendee/Observers Lists*—To be held January 13, 10 to 4, at the Rutland Holiday Inn. Invitations sent to 18 "players"—8 confirmed attendees, several pending. At least 8 "observers" are expected; should an insufficient numbers of players be present, observers may be conscripted to participate (!).

5. Haz-Mat Plan Committee Report—(Tim, Beth) One meeting has been held; next is scheduled for Jan 16. The committee divided the work; overall, plan looks good, most significant change involves replacement of officer lists. The existing town sections list town officers—the committee plans to replace those lists with town RRP's as they are filed. Bulk of remaining work centers on verifying phone numbers, editing for grammar & clarity, and minor updating.

6. Upcoming Events—

i. *Section Chief Training*—(Pete) To be held at the Police Academy in Pittsford; training for ICS Section Chief, covers Planning, Logistics, Operations. Dates not yet firm; may depend on what section of training you are there for; possibly third week of March, or last week of March into Ap-ril. The training is a 3 to 4-day course.

ii. *ICS 300 February*—(Tim) NOT to be January as previously expected, but in February; location TBD. Both Orwell and Whiting wish to host, feel that getting 25 attendees will not be a problem (25 is optimum class size). May also try to schedule a class for northern part of the county.

iii. *PSD-C Tabletop (ie "Hurricane")*—See above, #4.

iv. *HSEEP Training WRJ 1/30–2/2*—(Andrea H) Vt. Homeland Security & US DHS offering a 4-day Exercise & Evaluation training course to be held in WRJ, Jan 30–Feb 1 (Tues–Thurs), plus optional HSEEP certified training module on Friday. No program fee, lodging covered by attendee; volunteers eligible for \$20/hr time, plus travel reimbursement, state employees eligible for overtime.

7. & 8.—dropped from agenda

9. Grant Opportunities—*ref: info sheets*—short notice due to meeting being held now rather than a week ago in December as would normally happen.

- *Community Fire Protection Planning*—due 1/15: through the Healthy Forests for Fire protection; aimed primarily at communities in the "Wildland Urban Interface" (ie where building near forested areas has expanded the likelihood of increased fire threat to structures.)

- *Fire Prevention & Safety*—due 1/12: FEMA; Tim is working on a county-wide application with AC Fire Fighters Assoc. to obtain smoke detectors for all residents lacking them. This will involve having at least one person from each department trained to install the detectors—the grant includes funding for the installation training and the licensing of the installer.

- *EMPG Generator Grant 1/15*—VEM; per memo sent to municipalities Dec. 13, notifying them of available funding (\$100,000, requires 50% non-federal funding). Higher priority for those towns with Red Cross shelters.—*Note: Tim has necessary paperwork and authorization to inspect proposed shelter facilities and accept them as a Red Cross shelter. Contact him if you are looking into, or have been waiting to get, such authorization and attendant MOU.*—

[**Pete**—Because of the 50% match, a number of towns are looking into getting just the appropriate “pigtail” that will allow a connection with a National Guard generator. The reduced expense would be easier to match-fund, and would be accepted under this grant.—**Tim**: 8 to 10 years ago, a number of generators (50–75KW) were purchased county-wide (Midd. Police have one) and were put on wheels so they could be moved around as needed; a pigtail would permit connection to these.]

10. Other—

- (Tim) Apparently every First responder unit in the state received a letter from Dartmouth-Hitchcock’s helicopter transport (DHART) requesting that the responders add DHART’s frequencies to their radios. VCOMM contacted DHART letting them know that Vermont is implementing the VCALL system (5 VHF or 4 UHF channels—1 state PSAP, 4 VHF/3 UHF tactical channels) and frequencies and that adding the DHART frequencies would be an unnecessary redundancy. DHART agreed, has rescinded their request, preferring to use the VCALL system, although it’s unlikely they will send a notice of this to the responder groups. [**Pete**: AT LEPC 2, Paul Duquette indicated that VCOMM will be ready to begin implementing VCALL in about 2 weeks; no additional licensing is needed for portables/mobiles, a base would need a license update, but few bases will need the frequencies.—**Tim**: LEPC Communication Committee has been attempting to develop a standardization system to coordinate frequencies county-wide so every responder’s radio would have common frequencies on the same-named channel. The group has halted their effort while waiting to see what comes of the VCOMM system, which would do all that the group had been attempting, but on an even wider basis (nationwide).]
- (Andrea H) Deadline for Homeland Security grant reports was Dec 30—anyone not yet having files their 2005 report needs to contact Nancy at VDHS asap.—**Guidelines for 2007** grants not yet handed down; overall, allocations for Vermont do not look plentiful, “meager” may be more descriptive.—**NIMS Baseline Survey**: Request for survey info originally sent to first responder groups in September, again in October; responses still lacking from several towns. VDHS is under pressure from fed DHS, needs the info in order to submit compliance report to DHS. Response is a necessity, NIMS compliance is now required. Non-compliance will affect a town’s eligibility for numerous federal grant and reimbursement programs, not just Homeland Security, but all federal departments.

Next meeting set for **January 31**, 5PM, probably @ VSP

Meeting adjourned at 5:50 pm.

Robin Conway, Secretary

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ATTENDEES:

- Bud Scully—Lincoln 1st Response
- Robin Conway—AC-LEPC Secretary; Shoreham EMC
- Phil Grace—Addison Deputy EMD
- Bob Arnebold—Orwell EMD
- Sue-Ann Arnebold—Orwell Town Clerk
- Craig Bingham—Middlebury Selectboard
- Beth Diamond—VT 2-1-1
- Charlie Huizenga—Monkton EMD
- Andrea Hatch—Vermont Dept. Homeland Security
- Margaret Tarmy—VT Dept of Health, Midd.
- Jessica Jackson—VT Dept of Health, Midd.
- Tom Hanley— Middlebury Police Dept.
- Peter Coffey—VEM Deputy Director
- Matt Fraley—AC-LEPC Chair; Vergennes Fire
- Tim Bouton—AC-LEPC Coordinator