

Accepted: September 30, 2009

**Addison County Emergency Planning Committee, District 8**  
**July 29, 2009 • 5:00–5:35 pm**  
**VSP/Public Safety Building • New Haven, VT**

Meeting called to order by Matt

**1. Welcome/Introductions—**

**2. Secretary's Report—**Sue Camp MOVED, and Eric SECONDED, to accept the Minutes of 6/24/09 as presented. *Motion passed.*

**3. Treasurer's Report—**[Kate] FY09 SERC Allocation received; balance at 7/29: \$6,350.59. Tom H. MOVED, Bob A. SECONDED, to accept Report as presented. *Motion passed.* New Budget for 2010 presented. After short discussion regarding the various line items and amounts, Tom MOVED, Bob SECONDED, that the Committee adopt the 2010 Budget as presented. *Motion passed.*

**4. CERT—**CERT was activated for traffic control for the Bristol 4<sup>th</sup> of July parade. Reminder of the memorial for Lucky which will be held at Mt. Abe on August 8.

**5. HazMat Plans Update—**[Tim] Some towns have begun incorporating a HazMat Operations Annex into their EOPs. Tim passed out some examples of HazMat Functional Annexes and Operations Annex. Also a county road map showing which roads the state would consider priorities for clearing and evacuation routes Suggestion made that towns should also be sure their local roads are prioritized for evacuation routes and perhaps aim toward aligning their road priorities with the state list.

**6. LEPC Outreach Report: TTX—**[Tim] The exercise committee (Tim, Bruce, Andrea Hatch, Tom) has set tentative TTX dates, with town divisions along the lines of the spring workshops, of Sept. 17, Oct. 1, 8, 22, and Nov.12.

**7. EMD Kits—**[Kate] No report. Handout identifying possible kit inclusions included in meeting packet. Anyone with ideas/comments should contact Kate.

**8. Upcoming (contact Tim with any questions):**

- **Memorial for Lucky—**August 8 at Mt Abe
- **HazMat Awareness** training and **HazMat Operations** training—Dates TBD, Watch for details.
- **Next ACEPC meeting—**September 30, 5:00PM, VSP New Haven
- **Tabletop Exercises—**Five; Planned for Sept. 17–Nov. 12
- **CERT Conference—**October 10, Burlington; Details forthcoming
- State **Emergency Management Preparedness Conference—**November 3, Killington; details forthcoming

**Meeting adjourned—**Motion made and seconded that the meeting be adjourned. *Motion passed.*  
5:35 pm.

Respectfully submitted,

Robin Conway, Secretary

~~~~~  
**ATTENDEES:** Tim Bouton—ACEPC Coordinator; ACRPC; New Haven FD  
Sue Ann Arnebold—Orwell Town Clerk  
Bob Arnebold—Orwell EM; FD  
Lt. Bruce Melendy—VSP Commander, Middlebury  
Matt Fraley—ACEPC Chair; VFD; Panton EMD; Citizen Corps  
Robin Conway—ACEPC Secretary; Shoreham EMC; CERT; RACES/ARES  
Peter Coffey—Assist. Dir., VEM  
Sue Camp—Monkton, CERT  
Tom Hanley—Midd. PD Chief, EMD  
Kate Gieges—ACEPC Treasurer; Cornwall EM, CERT  
Charlie Huizenger—Monkton EM, CERT  
Pam Smith—CSAC  
Andrea Hatch—HSU  
Erik Eriksen—Ripton FD  
Dave Heisler—New Haven Assist. EM