

Accepted: April 28, 2009

**Addison County, LEPC District 8
Emergency Planning Committee/Citizen Corp Program
March 31, 2010 • 5:00–6:11 pm
VSP/Public Safety Building • New Haven, VT**

I. Citizen Corps meeting called to order by Matt

- 1. Welcome, Explanation of Citizen Corp and the LEPC/CCP relationship**—[Matt] In Vermont, the county LEPCs are also designated as the local Citizen Corp “chapters,” with the LEPC Chair being also the CC Chair. We are welcoming back the Addison County CERT as full participating members of the ACLEPC, the Executive Board has deemed it appropriate to begin our monthly meetings with a short CCP meeting to reinforce the interconnectedness of the two programs.
- 2. CERT Director**—The Addison County CERT presented a document to the LEPC/CCP Chair requesting that their nomination of Joe Jackson to be their CERT’s Director be accepted and confirmed. Tim MOVED, Charlie SECONDED, that Joe Jackson’s nomination be accepted and that he be appointed as the District 8 CERT Director for a one-year term of office. *Motion passed.*
- 3. CERT Report**—[Joe] At the last CERT meeting, a number of leadership positions were filled; A CERT Basic Course is scheduled for April 10 & 11, 7:00 to 4:00, at the VSP barracks; A flagging course will be held sometime in July, details to be forthcoming.
- 4. Other Business**—Tom Hanley noted that the Middlebury Police Department will continue as the CERT’s Fiscal Agent.

At 5:20PM, Tim MOVED, Erik SECONDED, that the meeting of the CCP be adjourned. *Motion passed.*

II. ACLEPC meeting called to order at 5:21 by Matt

- 1. Welcome/Introductions**—Sue Hauck gave an excellent overview of the recent two-day Animal Disaster Workshop in New Hampshire. The 8 or 9 Regional Shelters that are being planned will include animal sheltering capabilities. The Red Cross continues to work on facilities for pets, as well.

Ross Nagy, when queried, noted that activation of the various Large Animal Technical Rescues, as well as other animal rescue resources would likely be done by VEM via the Public Safety Districts.

Tom H. noted that his jurisdiction simply does not have the people or resources to handle house pets; the difficulties involved in evacuating people who own pets are well documented; he has no solutions at hand.

- 2. Secretary’s Report**—[Robin] Erik MOVED, Tim SECONDED, to accept the **Minutes of 1/27/09** as presented. *Motion passed.*
- 3. Treasurer’s Report**—[Kate] Balance at March 31: \$1,240.48. Bob MOVED, Beth SECONDED, to accept Report as presented. *Motion passed.* CERT was urged to submit their budget for needed items as soon as possible.

Bob MOVED, Erik SECONDED, that the Treasurer pay outstanding Committee bills. *Motion passed.*

Robin MOVED, Tom SECONDED, that the LEPC purchase food for the upcoming ICS-300 class. *Motion passed.*

4. Elections—Tim nominated the following slate of officers for two-year terms:

- Chair, Matt Fraley
- Vice-Chair, Beth Diamond
- Secretary, Robin Conway
- Treasurer, Kate Gieges

With no additional nominations from the floor, Tom MOVED, Sue Ann SECONDED, that nominations be closed. The slate was elected by unanimous voice vote.

5. HazMat Planning—Our grant application has been approved. A poll was taken to see how many, if any, members would be available if needed for traffic watching duties. Several indicated a willingness to do this.

6. Upcoming Events (contact Tim with any questions):

- **Disaster Finance Recovery for Clerks & Treasurers** —April 15, New Haven Town Office, 3:30
- **Town Officer Education Conferences**—St Michaels, Colchester, April 5; Holiday Inn, Rutland, April 28
- **EMD Round-Table**—RPC office, April 26, 7:00 PM
- **Next ACEPC meeting**—April 28, 5:00PM, VSP New Haven
- **ICS 300**—New Haven, May 11, 13, 18, 20, 22, 25, 27
- **City Mangers Conference**—Middlebury Inn, may 20

7. Other—

- Tim pointed out the handout on the *Role of Selectboards in Emergency Management*. Perhaps a good piece to provide to local SBs.
- Andrea asked if all had received copies of the Final AAR from the TTX series last fall. Many had not.
- Ross addressed the upcoming September statewide exercise. Not all details are set, but it appears there will be two regional mass care facilities in the northern part of the state, EOC activities likely in the north-east and central areas. There should be opportunities for local EMDs to interact with the State EOC

Meeting adjourned—Tom MOVED, Bob SECONDED, that the meeting be adjourned. *Motion passed.*
6:11 pm.

Respectfully submitted,

Robin Conway, Secretary

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**ATTENDEES:**

- Sue Camp—Monkton, CERT
- Charlie Huizenga—Monkton EMC; FD, CERT
- Bob Arnebold—Orwell EMC
- Lt. Gary Genova—VSP, New Haven Barracks Commander
- Matt Fraley—ACEPC Chair; VFD; Panton EMD
- Kate Gieges—ACEPC Treasurer; Cornwall EM, CERT
- Joe Jackson—District 8 CERT Director
- Robin Conway—ACEPC Secretary; ARES/RACES/CERT
- Andrea Hatch—HSU Southern Planning Coordinator
- Richard Giddings—VT Agency of Human Svces, Field Director

- Tim Bouton—ACLEPC Coordinator; ACRPC
- Sue Ann Arnebold—Orwell, Town Clerk
- Erik Eriksen—Ripton, FD, EM
- Ross Nagy—VEM
- Polly Darnell—Exec. Dir VMGA
- Beth Diamond—ACEPC Vice-chair, VT 211
- Tom Hanley—Middlebury EMD, MPD
- Susan Hauck—CLATR
- Sue Hommel—VDH