

Addison County Emergency Planning Committee, District 8
March 26, 2007 • 5:05–6:10pm
Public Safety Bldg/VSP • New Haven, VT

Meeting called to order by Matt

1. Introductions

2. Shelter-in-Place Power Point—*[Jessica, Tim]* Three PP presentations have been created, targeting: schools, families, and businesses. The images in the PP show local facilities and incidents to emphasize the reality of the potential, and pose questions starting with basic concepts and moving to what one would need and what communications might be available. Jessica and Tim demonstrated how the PP can be used to get people thinking about the issues and possible reasons for SIP, with an emphasis on generating group ideas and development of their own answers to the questions.

It's expected that the presentation would run for 45 min to an hour, and local presentations can be set up using existing EM groups as starting points. Bob A. and Sue agreed to bring the idea to the Orwell "60's Plus" group and let Tim know. Marty said he'd talk to Ripton School. Don P. suggested libraries and historical societies that might be looking for activities. Kate suggested church groups. Feedback included: attractive presentation; adding more pets/livestock details (Jessica said there is info in discussion/handout portion).

3. Publicity Committee Report—*[Jessica]* The SIP project is behind its original schedule and the committee would like the 4-month grant monies to be extended to July 1st. To date, no money has been spent on the food or mileage because no community presentations have been made. Bob MOVED to approve extension; Charlie SECONDED; Motion passed

4. Secretary's Report—*[Robin]* Kate pointed out three items to correct in the January 30 Minutes; under #7. Publicity: capitalize "S" in second sentence, change "milage" to "mileage," and change "Publication" Committee to "Publicity" Committee; Craig corrected #5 POD Report, Middle section, Sewage Treatment "plat" to "plant." Bob A. MOVED to accept as corrected; Pip SECONDED; Motion passed

5. Treasurer's Report—*[Andrea O.]* Andrea was not present; a Treasurer's Report is on the back of the Agenda, showing a current balance of \$4088.80. Charlie MOVED to accept the Treasurer's Report; Tim/Sue SECONDED; passed.

Matt reviewed current expenses Shaw's \$11.20, Green Peppers Pizza \$37.94, Staples (presentation supplies) \$43. Bob A. MOVED to pay all legal bills; Beth SECONDED; passed

6. Elections:

Secretary: Tim NOMINATED Robin Conway; Kate SECONDED. Tim said she sends her regrets at not being able to attend, but is willing to continue as Secretary.. Beth asked if, there being only one nomination per position, could we nominate a slate. Matt pointed out that there were only two positions with nominations. Matt also declared that, unlike prior years, he would be appointing a Vice Chair and Treasurer; Tim said he'd found a nominee for Treas. Sue MOVED to close the nominations; SECOND. Matt, cast one vote for Robin; elected.

Treasurer: Tim NOMINATED Kate Gieges, who accepted. Beth SECONDED. Matt clarified a Rule of Order; Charlie MOVED nominations cease, elect Kate as Treasurer; so elected.

Vice Chair: Beth inquired as to the time obligations; Beth agreed to accept a nomination. Annie NOMINATED Beth; Charlie SECONDED. Tim MOVED that nominations cease and secretary cast one ballot for Beth as vice chair. Elected.

Chair: Beth, Vice Chair, announced the vacancy of Chair. Pip NOMINATED Matt; Charlie SECONDED; Sue MOVED that nominations cease and secretary cast one ballot for Matt as Chair;

elected.

- 7. Outreach Meetings:** The Executive Board has recommended that, for the months of April through July, the ACEPC meetings be held at other locations. These meetings would consist of “Plan Reviews” for the EM Committee of that town (EMD, FD/FR, Selectboard, etc), and would follow the current schedule. The intent is to increase local participation; Rutland does this on a regular basis and it has been successful.

Tim asked Bob A. if Orwell would be willing to host the first one (April 30), and share their experience during the recent power-outage. Tim and Bob will discuss logistics after the meeting.

Don P. pointed out the need to get all interested parties to “buy in” to the plan, whether that’s the FD or a school; this ensures no one is put “on the spot.” Mat and Tim discussed the reason behind naming these “Plan Reviews” as opposed to “Exercises.”

Tim asked if Lincoln could host May 28th, Bud and Dave will follow-up on that. It was suggested to leave the next two open pending how the first two go; Kate said Cornwall would be able to do either of the later ones. The next dates are June 25th, and July 30th.

Beth will see to the announcement in the Addison Independent, making sure it reflects the new locations. Craig suggested that, if a town’s Ladies Auxiliary or other group provided food, a portion of the food budget could be donated to them.

8. Other:

NIMS: Tim mentioned that Sgt Jim Hogan, VSP, has been visiting towns and collecting NIMS compliance details and inventories of town equipment. Don P. said this inventory is for HSU and is being entered into a spreadsheet; when asked if the info will be available to towns, allowing each to know what is in neighboring towns, he expected that it would all be accessible through DisasterLAN.

VCOMM: Don P. reminded people that there is still money available to upgrade portables and mobile units for VCOMM compatibility; there is also only one type of pager that will work with the system, (the Minitor V) and these could be provided to Chiefs and Captains. However, no NIMS: no Money. Kate asked if this was new funding, or the same as earlier; they are the same. Bob A. asked about local training regarding VCOMM, and that we hadn’t been offered any. Don P said there’s no protocol for using, it’s up to the IC and/or Communications Coordinator/Plan.

MEETINGS: September through March—The Exec Comm decided it would be wiser to alternate meeting locations in summer months only so weather wouldn’t be such a factor. The winter meetings are being planned to include 15 min or so of training. Tim requested that members think of what types of info they’d like to see presented and send ideas to Tim, Matt, or Robin.

HAZMAT EMER PLAN: The grant for HazMat Emergency Planning includes two parts; one is the SIP presentations; the second is a HazMat Survey and/or Response Capabilities. Towns will be asked to identify the equipment resources they have, as well as personnel training/qualifications. This will be used to assess where, within regions, supplies are and where they are not. This has developed through the experience with the Middlebury train derailment, where resources were needed, and obtained primarily from what people knew “off hand.” A formal assessment will help develop a plan to have necessary and appropriate supplies, possibly with storage locations near potential incident sites (response and clean up supplies, for instance, near highway intersections with a history of accidents). Another possibility is to share the info with VT Rail, and ask them to provide or augment supplies at specific sites.

9. Other EM Stuff:

- Next meeting: April 30, 5pm Orwell Fire Department (directions to be included with next mailing)
- Fire Fighters Education Seminar: March 29—Peter pointed out that this was part of “Fire Corp” which is another component of Citizens Corp, and there’s money to support it. If a town’s Ladies

Auxiliary became a Fire Corp, they could receive funding.

- PODS: [Peter] PODs must be up and ready to receive goods BEFORE the shipment will even leave its origin. When trucks arrive, they must be off-loaded immediately; traffic control must be in place. The Red Cross has agreed to manage the delivery to local sites (trailer parks,) at every POD in the state. ... “*State Support Function #6.*” A POD “train-the-trainer” program is being developed in Boston, and will be available up here soon.
- VEM has 6000 empty sandbags; 1500 for Troop C area are stored in Bennington. Matt and Tim know that there are 5000 in storage in New Haven, and have been since 1997. *VEM*: you have to find your own sand, and your own fillers. Lake Champlain is at 98' now; flood level is 100; there's still a lot of snow to come off the mountains...
- Bob A. talked briefly about the power-outage last Sunday: they activated the EOC, set up the Shelter, then relocated it; agreed to help Shoreham, requested more cots from Red Cross but couldn't get them because the trailer was stuck in ice. However, power was restored and all was well. Tim noted that the Red Cross, when dealing with a very small number of shelterees, will actually provide hotel/motel vouchers rather than support a whole shelter.

Motion to adjourn—Pip MOVED; Annie SECONDED. 6:10

Respectfully submitted,
Kate Gieges

ATTENDEES:

Tim Bouton—ACEPC Coordinator; ACRPC; New Haven Fire
 Jessica Jackson—VT Dept of Health, Midd.
 Beth Diamond—VT 2-1-1
 Craig Bingham—Middlebury Selectboard
 Matt Fraley—ACEPC Chair; Vergennes Fire, Panton EM
 Charlie Huizenga—Monkton EM
 Pip Wales—Weybridge EM; CERT; ARES
 Annie Wales—Weybridge EM; CERT
 Lt. Bruce Melendy—VSP
 Bob Arnebold—Orwell EM, Fire
 Sue Ann Arnebold—Orwell Town Clerk
 Kate Gieges—Cornwall EM
 Polly Darnell—Vt Museum & Gallery Alliance
 Cpt. Don Patch—VSP, Public Safety Coordinator for District 8
 Marty Whittemore—Ripton EM
 Bud Scully—Lincoln FD
 Dave Harrison—Lincoln FD
 Peter Coffey—VEM

HANDOUTS: Agenda/Budget Report
 Jan 30 '08 Minutes
 FF Edu Seminar 3/29
 Power Point presentation (Jess)
 Sample Municipal NIMS Adoption (Tim)

Directions to Orwell Firehouse (B), 604 Main St/VT Rte 73:

From Middlebury (A)

- Follow *Rte 30* south, through Cornwall and Whiting, approx 16 miles
- south of Sudbury, turn *right on Rte 73* and continue *west* toward Orwell, approx 4.5 miles
- the Firehouse will be on the right, adjacent to the Town Garage

From Vergennes (C)

- Follow *Rte 22A* South through Addison, Bridport, Shoreham, approx 28 miles
- At Orwell 4-corners (Gas Station/Car Wash on right), turn *left* onto *Rte 73/Main St.*
- Continue *east* through the Village, approx 7/10ths of a mile
- Firehoues is on the left, adjacent to the Town Garage.

