

Addison County Emergency Planning Committee, District 8
January 30, 2007 • 5:05–6:39pm
Public Safety Bldg/VSP • New Haven, VT

Meeting called to order by Matt

1. Introductions

2. Secretary's Report—[Robin] Bob A. MOVED to accept as emailed January 28, 2008; Steve J. SECONDED; Motion passed

3. Treasurer's Report—[Andrea O.] Andrea was not present; Matt presented a report showing a current balance of \$4,135.86 Tim MOVED that we claim all monies assigned to us as ours. Tom H. SECONDED; passed.

4. By-laws —[Matt] Proposed amendments presented for vote by the members. Minor grammatical issues noted (Art. XI, capitalize "*I*nformation, capitalize "*C*hair, replace "their" with "his/her." Bob A. MOVED that the proposed bylaw amendments be accepted, with the noted corrections; Beth SECONDED; motion passed, amended ByLaws accepted.

5. POD Committee Report—[Tim] We had been requested to present VEM with 3 primary and 3 secondary locations in the county which would be suitable for PODs. The committee has identified the following locations within the county to serve this purpose and has completed the necessary paperwork (including diagrams of traffic flow, 911 addresses, geographic coordinates, etc) and will be sending all this on to Peter Coffey.

-Northern section: Goodrich parking lot (Primary), Rte.7 pull-off just south of lights at 22A/7 junction (Secondary)—Matt as point-of-contact

-Middle section: Sewage Treatment plant off Exchange St (Primary), parking lot at Connor Homes (formerly Standard Register) (Secondary)—Craig as point-of-contact

-Southern section: Seedway parking lot (formerly the Apple Coop) (Primary), Shoreham Service Center at 22A/74E junction (Secondary)—Lois Curtiss, EMD, as point-of-contact

6. Shelter-in-Place—[Tim] The RPC has submitted the grant for funding of the Hazardous Materials Emergency Planning funds, we have not yet heard back. As we plan to focus on sheltering-in-place with the grant funds, attached to the agenda is a copy of a document on Sheltering-in-Place that has been sent as a PDF and a Word doc to emergency managers for inclusion, hopefully, in town reports.

7. Publicity Committee Report— [Jessica] The committee has formulated a 4-month budget (Jan–April) reflecting a project being developed based on sheltering-in-place. Several PowerPoint presentations are being created that can be shown to appropriate groups in the county (e.g. families, businesses, schools). The budget includes projected costs for printing of brochures, refreshments at the talks, mileage, article creation for the business community, office supplies to take to the sites, web updates focusing on the SIP concept, etc. The committee will present one of these PP talks to the ACEPC and will seek assistance from ACEPC members when presenting the first few to outside groups. It is the intention that ACEPC members will then take the lead in creating additional opportunities to present the talk(s) to organizations in their own towns, and will do the presenting themselves. [Matt] Will the ACEPC fund the Publicity Committee's initial 4-month presentation budget of \$1250.00? Charlie MOVED that the ACEPC fund the 4-month initial budget as presented by the Publicity Committee; Bob A. SECONDED; Motion passed.

8. Other :

Will the Committee vote to reimburse Tim for the refreshments for this meeting? (\$38.66 for pizza; \$8.40 for sodas) Bob so MOVED, Charlie SECONDED; passed.

Eileen gave a brief introduction to the Museum and Gallery Alliance and the services it provides. In the event of damage or potential damage to historical objects, there is a 24/7 number to call which will activate the group's Emergency Response Team, bringing in the necessary expertise to deal with damaged objects and prevent further damage. The number to call is 802-475-2022.

9. Other EM Stuff:

Next meeting: February 27, 5pm, VSP barracks

TableTop exercise at Middlebury Schools, February 5

Middlebury has been awarded funds to provide a generator and wiring at the American Legion

A SkyWarn/Weather Watch talk will be presented by the Nat'l Weather Service on March 5 at 7PM at the VSP Barracks. The talk is free and open to the general public; it is hosted by the Addison County Amateur Radio club.

If anyone needs Town Meeting materials, get in touch with Tim.

At the March meeting, we'll be holding officer elections.

Motion to adjourn—Tom H. so MOVED, SECONDED by Charlie; meeting adjourned at 6PM

Robin Conway, Secretary

ATTENDEES:

Tim Bouton—ACEPC Coordinator; ACRPC; New Haven Fire

Jessica Jackson—VT Dept of Health, Midd.

Beth Diamond—VT 2-1-1

Craig Bingham—Middlebury Selectboard

Steve Johnson—ARES, CERT

Matt Fraley—ACEPC Chair; Vergennes Fire, Panton EM

Charlie Huizenga—Monkton EM

Pip Wales—Weybridge EM; CERT; ARES

Annie Wales—Weybridge EM; CERT

Dave Begins—Porter Hospital

Robin Conway—ACEPC Secretary; Shoreham EM; CERT, ARES

Lt. Bruce Melendy—VSP

Bob Arnebold—Orwell EM, Fire

Sue Ann Arnebold—Orwell Town Clerk

Kate Gieges—Cornwall EM

Eileen Cocoran—Vt Museum & Gallery Alliance

Tom Hanley—Middlebury PD