

Addison County Emergency Planning Committee  
**MINUTES**

VSP Barracks, New Haven • March 29, 2017 • 5pm

**Local Emergency Planning Committee Meeting:**

**Called to order at 5:20pm**

**1. Introductions**

**2. February 22, '17 Minutes-** Motion to approve as printed by Tom H, Seconded by Erik  
*Motion passed*

**3. Treasurer's Report:** Balance to-date: \$3832.14 Motion to approve Report made by Tom H,  
Seconded by Robin. *Motion passed.*

• **Expenditures/Bills/Reimbursements—Motion by Tom H, Seconded by Ray, to reimburse Matt Fraley \$48.69** for the meeting's refreshments. **To pay The July '16—February '17 bookkeeping invoice (\$1169.72).** *Motion passed.*

**4. DEMHS Report** —[Ron] Reminder that LEOPs are due May 1; Question about what system is in place for farm disasters. Answer: No real structure, word gets out by word-of-mouth, neighboring farms chip in to supply milking, shelter, feed, etc as needed.

**5. Child Care**—All registered childcare facilities are (have been) required to have an EOP in place. And submitted to AHS. AHS and DEMHS have created forms and a process. Copies should also be on-site and filed with local EMD.

**6. Meeting Presentations**—We are looking for ideas for presentations. A couple of recent suggestions have been a report on security at large events (SP, local PD), current status of mosquito-borne diseases (ebola, Zika ...); GMP power outage contacts/procedures, persons-at-risk; incorporating TIER II info into dispatch info so FD knows what it may encounter. Anyone with a suggestion is urged to contact Robin or Matt.

**7. Other Business –**

• **Budgeting**—Time once again to build a budget for upcoming fiscal year (July '17–June '18). The sheet included in today's packet lists fundable and non-fundable projects types. Any suggestions should be sent to Matt.

• **Avian Flu**—A confirmed case in TN.

• **National Flood Insurance**—Program to be presented at the RPC offices on April 6, 12:30–4:00

• **Porter Medical** —Mike noted that Porter Medical Center will become affiliated with UVM Health Network as of April 1. There is to be a big branding roll-out in May. The hospital has a

training series to bring its employees up to date with the ICS system. A new “Express Care” unit will be opening in the Collins Building

**8. Adjourn:** Tom S MOVED, Bob A seconded, to adjourn. *Motion passed.* Time: 5:50pm

Respectfully submitted,  
Robin Conway, Secretary

### Upcoming Events:

- **LEPC 8 Executive Board Meeting**—4/19, 5:00pm, ACRPC
- **Next LEPC meeting**—4/26—VSP, 5:00pm
- **LEOP adoptions due** by May 1

For DEMHS/FEMA trainings, see: <http://demhs.vermont.gov/calendar/>

**All DEMHS trainings require registration. If minimum attendee numbers are not met, course will be cancelled. Get the fillable PDF registration form here:**

**<http://demhs.vermont.gov/sites/demhs/files/Training/DEMHS%20General%20Registration%20Fillable%20Form.pdf>**

### Attendees:

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| Ron Pentkowski—DEMHS                 | Tom Hanley—Middlebury EMD         |
| Teena Betourney—MREMS, Director      | Mike Leyden—Porter Medical Ctr.   |
| Tom Scanlon, Treasurer—Salisbury EMD | Ray Lalumiere—Leicester EMD       |
| Bob Arnebold—Orwell EMD              | Sue Arnebold—Orwell Assist. Clerk |
| Jeff Danoski—VSP New Haven           | Eric Forand — EMC, Bristol        |
| Matt Fraley, Chair—Vergennes Fire    | Tim Bouton—ACRPC                  |
| Robin Conway, Secretary—Shoreham EMD | Dennis Pelletier — VDH            |