

Addison County Emergency Planning Committee
MINUTES

VSP Barracks, New Haven • March 29, 2017 • 5pm

Local Emergency Planning Committee Meeting:

Called to order at 5:20pm

1. Introductions

2. February 22, '17 Minutes- Motion to approve as printed by Tom H, Seconded by Erik
Motion passed

3. Treasurer's Report: Balance to-date: \$3832.14 Motion to approve Report made by Tom H,
Seconded by Robin. *Motion passed.*

• **Expenditures/Bills/Reimbursements—Motion by Tom H, Seconded by Ray, to reimburse Matt Fraley \$48.69** for the meeting's refreshments. **To pay The July '16—February '17 bookkeeping invoice (\$1169.72).** *Motion passed.*

4. DEMHS Report —[Ron] Reminder that LEOPs are due May 1; Question about what system is in place for farm disasters. Answer: No real structure, word gets out by word-of-mouth, neighboring farms chip in to supply milking, shelter, feed, etc as needed.

5. Child Care—All registered childcare facilities are (have been) required to have an EOP in place. And submitted to AHS. AHS and DEMHS have created forms and a process. Copies should also be on-site and filed with local EMD.

6. Meeting Presentations—We are looking for ideas for presentations. A couple of recent suggestions have been a report on security at large events (SP, local PD), current status of mosquito-borne diseases (ebola, Zika ...); GMP power outage contacts/procedures, persons-at-risk; incorporating TIER II info into dispatch info so FD knows what it may encounter. Anyone with a suggestion is urged to contact Robin or Matt.

7. Other Business –

• **Budgeting**—Time once again to build a budget for upcoming fiscal year (July '17–June '18). The sheet included in today's packet lists fundable and non-fundable projects types. Any suggestions should be sent to Matt.

• **Avian Flu**—A confirmed case in TN.

• **National Flood Insurance**—Program to be presented at the RPC offices on April 6, 12:30–4:00

• **Porter Medical** —Mike noted that Porter Medical Center will become affiliated with UVM Health Network as of April 1. There is to be a big branding roll-out in May. The hospital has a

training series to bring its employees up to date with the ICS system. A new “Express Care” unit will be opening in the Collins Building

8. Adjourn: Tom S MOVED, Bob A seconded, to adjourn. *Motion passed.* Time: 5:50pm

Respectfully submitted,
Robin Conway, Secretary

Upcoming Events:

- **LEPC 8 Executive Board Meeting**—4/19, 5:00pm, ACRPC
- **Next LEPC meeting**—4/26—VSP, 5:00pm
- **LEOP adoptions due** by May 1

For DEMHS/FEMA trainings, see: <http://demhs.vermont.gov/calendar/>

All DEMHS trainings require registration. If minimum attendee numbers are not met, course will be cancelled. Get the fillable PDF registration form here:

<http://demhs.vermont.gov/sites/demhs/files/Training/DEMHS%20General%20Registration%20Fillable%20Form.pdf>

Attendees:

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| Ron Pentkowski—DEMHS | Tom Hanley—Middlebury EMD |
| Teena Betourney—MREMS, Director | Mike Leyden—Porter Medical Ctr. |
| Tom Scanlon, Treasurer—Salisbury EMD | Ray Lalumiere—Leicester EMD |
| Bob Arnebold—Orwell EMD | Sue Arnebold—Orwell Assist. Clerk |
| Jeff Danoski—VSP New Haven | Eric Forand — EMC, Bristol |
| Matt Fraley, Chair—Vergennes Fire | Tim Bouton—ACRPC |
| Robin Conway, Secretary—Shoreham EMD | Dennis Pelletier — VDH |