

## Addison County Emergency Planning Committee

### MINUTES

VSP Barracks, New Haven • February 22, 2017 • 5pm

#### Presentation:

##### “The LEPCs” —Matt Fraley

Matt gave us a refresher on the who/what/why of LEPCs. Originally formed to deal with hazardous materials incidents, the LEPC role has expanded to include emergencies other than the haz-mat variety. LEPC members are specified by statute and often include others not specified. A primary focus today includes receipt of TIER II reports from companies/organizations who are required to submit them. Annually, LEPCs set a date/time for public review of these reports. On the emergency preparation front, LEPCs assist towns in their districts with formulating their Emergency Operations Plans and work on development of a county EOP. LEPCs are funded (\$4,000 annually) as set by the Legislature, and use the money to support certain local initiatives, to pay for bookkeeping expenses, advertising, and other administrative expenses.

#### Local Emergency Planning Committee Meeting:

Called to order at 5:20pm

##### 1. Introductions

2. **January 25, '17 Minutes-** Motion to approve as printed by Tom H, Seconded by Erik *Motion passed*

3. **Treasurer's Report:** Balance to-date: \$4,129.43. Motion to approve Report made by Tom H, Seconded by Bob. *Motion passed.*

- **Expenditures/Bills/Reimbursements—Motion by Ray, Seconded by Bob, to reimburse Matt Fraley \$133.91** for the meeting's refreshments. *Motion passed.*

##### 4. SERC Report—Tim

- TIER II—Reports are coming in
- Tim was appointed to the SERC's Legal/Legislative and Training Committees
- A statewide commodity-flow study is in the works

Discussion of possible ACPC projects; possibilities include development of a TIER II for Dummies" manual, a floating Incident Management Team; other ideas welcomed

5. **DEMHS Report** —[Ron] The upcoming PIO, JIC, and Advanced PIO classes were noted

##### 6. Other Business –

- Tim—Reminder of upcoming IC402 class on March 11
- Learning Management System— new state initiative to build a database related to all trainings offered bto responders/emergency officials. It will be up to each person to input their new training credentials, and to use the system for registering for new courses as they become

available. The state will populate the database with information , but in some cases users will also need to input data from past courses.

- A number of grants are available, although the focus is narrow; three are for law enforcement.
- Laura noted that the Middlebury Elementary School is having a “Safety Day” on May 24 and wondered if the LEPC or any members would be interested. The contact is Steve Linwood, Assistant Principal.

7. **Adjourn:** Bob MOVED, ErikE seconded, to adjourn. *Motion passed.* Time: 6:20pm

Respectfully submitted,  
Robin Conway, Secretary

### Upcoming Events:

- *Next LEPC meeting*—3/29—VSP, 5:00pm

For DEMHS/FEMA trainings, see: <http://demhs.vermont.gov/calendar/>

**All DEMHS trainings require registration. If minimum attendee numbers are not met, course will be cancelled. Get the fillable PDF registration form here:**

<http://demhs.vermont.gov/sites/demhs/files/Training/DEMHS%20General%20Registration%20Fillable%20Form.pdf>

### Attendees:

Ron Pentkowski—DEMHS	Tom Hanley—Middlebury EMD
Erik Eriksen, Vice-Chair—Ripton EMD/Fire	Mike Leyden—Porter Medical Ctr.
Tom Scanlon, Treasurer—Salisbury EMD	Ray Lalumiere—Leicester EMD
Bob Arnebold—Orwell EMD	Sue Arnebold—Orwell Assist. Clerk
Jeff Danoski—VSP New Haven	Dan Lavilette—Red Cross
Matt Fraley, Chair—Vergennes Fire	Tim Bouton—ACRPC
Robin Conway, Secretary—Shoreham EMD	Laura Asermily—Public Health & Safety
Dave Attig—VGS	Beth Diamond—211
Mike Manley—VSP	Teena BetourneyMREMS, Director